West Huntspill Parish Council

Parish Council Meeting

**Minutes of the meeting of the Council held at 7:30 pm on 17th April 2023 at The Balliol Hall, Church Road, West Huntspill.**

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| **i)** | **Members present:** Cllr J Wakefield, Cllr M Saunders, Cllr A Clapp & Cllr R KeenThe Clerk – Mrs Alex Harris | **Action** |
| **ii)** | **Members of public present:** Mr Dave Counsell (Huntspill Cricket Club) & 8 members of the public |  |
| **iii)** | **Somerset Councillors present**: None |  |
| **1.** | **Apologies for absence**: Cllr Alan Higgs, Cllr M Saunders & Cllr J Wilks (Holiday) |  |
| **2** | **Dispensation requests**: None |  |
| **3.** | **Minutes and Clerks Report**Cllr R Shaw proposed the minutes were a true record of the meeting after minor alterations held on the 13/3/23. Cllr A Clapp seconded this, and the Council **resolved** this was a true record.Cllr Wakefield and Cllr Clapp approved the Clerks report, and the Council **resolved** this was accepted. |  |
| **4.** | **Matters Arising: None** |  |
| **5.** | **Pavilion and grounds - Mr D Counsell reported:**Plumber will commission boilers this week.Pavilion will need to be re-valued to update the asset register.Legionella testing policy and inspection - Clerk will investigate.Electrician needed to certify works. Defibrillator being delivered on 27.4.23.Floor painting to be completed.New opening date Saturday 29/4/23 at 12.30pm – subject to the weather. |  |
| **6.** | **CIL Fund**Agreed projects for CIL funds:Map area on Common – 4x planters (Require prices) & repair of map (Media Edge)Investigate costs for solar speed signs for village and contact Highways to discuss (Evocity)Entrance to War Memorial playing area (ASP Fencing) remove stone pillars and install new gate.Storage container for Parish Council – Cost?Defibrillator for Alstone – ordered.  | Clerk |
| **7.** | **Somerset Councillor Report: Mark Healey by Email** |  |
| **8.** | **Planning****41/23/00004 19 Old Pawlett Road**Erection of workshop extension to the south elevation on site of existing workshop storage building (to be demolished)**No Objections – Support Local business****Brue Farm – Update**Roundabout approaching completion – still issues with failing temporary traffic lights.**Laburnham House** – Request extension for comments as no update yet from Cllr Higgs. |  |
| **9.** | **Roads/Footpaths/Grass Areas/Trees**All trees completed at Ilex Park. Large tree owned by SDC at 99 Ringstone still not been rectified. Contact SDC again.The Council agreed to accept the quote from AS Gardening Services for clearance of the rhyne on the Common for £360. This will be completed before Coronation festivities.Cllr Higgs to be requested to remove large stone from Common before Coronation.Solid white lines at Ringstone still not re-painted. Contact Somerset CouncilGrove Road also needs road markings re-painted and resurfacing. | Clerk |
| **10**. | **Common, footpaths & village map area**The Common will be cut by Steve Chick prior to Coronation.Marquee has been delivered and Cllr Saunders is storing this at present at his home address.Somerset Flag will be flown on Somerset Day. | Clerk |
| **11.** | **Projects**Clean Sweep – Clerk to purchase hoops for litter collection bags.Rachel Horler (Main Road) helped with the Clean Sweep – PC very grateful. | Clerk |
| **12.** | **Events****King Charles III Coronation**Sunday May 7th, 2023, 2pm – 6pm* King Alfred Concert Band has been booked.
* The Council agreed to purchase 150 commemorative coins from Running Imp for Huntspill School – cost £208.
* Cllr Clapp has organised a burger van.
* Bunting has been purchased.
* Cllr Saunders will source PA system.
* Cllr Wakefield will create posters.
* The Crossways will supply bar and band.
* Children’s games will be hosted the WI.
* WI are selling Coronation pin badges for £2.
* WH Horticultural society will be selling soft drinks.
* Business Park will provide disabled parking.
 | JWClerk |
| **13.** | **Area Report:****Ringstone/Withy Road** Mr Darren Scammel (Landowner) has requested that footpath over his land be removed – Letter sent. Parish Council OBJECT to this request. **Church Road** – Potholes in Church RoadFoot bridge still not replaced at Plymor – report to ROW.**Main Road** – None**New Road** – None**Alstone** – Phone Box now has shelves – just needs books.Defib has been ordered. | ClerkMS |
| **14.** | **Ilex Park**The Clerk is currently in contact with the Charity Commission to dissolve the charity status for Ilex Park trust. A letter has been drafted for Ilex Park Chairman – Mr Terry Orchard to sign over any assets to the Parish Council for a £1 fee.The trust deed supports this process when written in the 90’s. |  |
|  **15.** | **Financial items:** * Statement of Accounts
* To agree the following payments:

Mrs Alex Harris £598.76 – Clerks salaryMrs Alex Harris £37.99 – Telephone and websiteMrs Alex Harris £7.99 – Microsoft office monthly paymentRunning Imp – Coronation Coins £208.43EDF Electricity £198.98 – PavilionFreedom of Information Commissioner £40SALC Training £35 - Audit The Council **resolved** the banking statement, and all payments were a true record and approved.**End of Year**CIL statement and AGAR will be published along with electors’ rights of the website.The accounts have been submitted to Mr Richard Young for internal audit.The accounts and AGAR will be presented at Mays meeting. | Clerk |
| **16.** | **Matters of report: None** |  |
| **17.** | **Date & time of next meeting:** 15th May 2023 – 7pm – Balliol Hall – Annual General Meeting 7pm followed by PC meeting |  |
| **18.** | The meeting closed at: 20.15 |  |