**West Huntspill Parish Council – Meeting AGENDA**

Annual General Meeting

**Monday 15th May 2023 at 7.00pm at the Balliol Hall, Church Road.**

**The meeting will open with a public session of up to 30 minutes duration should any member of the public so request it.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.*

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| **1.**  | Apologies for absence. |
| **2.**  | Dispensation requests. |
| **3.**  | The Minutes of the meeting held on Monday 11th April 2023 at the Balliol Hall and the Clerks report to be approved. |
| **4.**  | Matters arising:  |
| **5.** | -Election of Chairman and Vice Chairman-Acceptance of Office of Chairman and Vice Chairman-Standing Orders-Financial Orders-Policies |
| **6** | Nomination of Councillors to become representatives for other committees.* SALC
* ILEX
* Balliol Hall
* SPFA
* Coastal Cluster
* Drainage Board
 |
| **7.**  | Report from County Councillor   |
| **8.** | Marquee |
| **9.** | War Memorial playing field and Cricket Club-Opening of Pavilion |
| **10.**  | PlanningBrue Farm - update |
| **11.**  | Annual Return approval- Internal Auditors report |
| **12.** | Ilex Park* Removed from Charity Commission website and assets transferred to PC - Letter
 |
| **13.** | Laburnham House Hotel |
| **13.**  | Parish Projects * Footpaths & trees
* Common
* Pavilion
* Yellow lines
* Clean Sweep
 |
| **14.** | Speeding – Letter form East Huntspill PC |
| **15.** | CIL* Defib Alstone
* Solar Speed signs
* Storage container
* Planters x 4 for map area on Common
* Entrance to War Memorial Playing Field
* Clean Sweep – Litter picking equipment
 |
| **16.**  | Area Report * Alstone: Defibrillator, Phone Box and Notice Board
* Main Road
* Church Rd
* Withy Rd/Ringstone
 |
| **17.**  | Financial items: * Statement of accounts
* To agree the following payments

Mrs Alex Harris £724.67– Clerk Mrs Alex Harris £37.98 – Telephone £14.99 and website £22.99, £7.99 – Microsoft Office = £45.97 MonthlyMr Steve Chick - Grass Cutting - £460Mr Steve Chick – Footpaths £285.00GB leisure – Swings £9611.88 (RTL3 & CIL fund)SPFA Membership £15.00SALC – Audit Training £35.00AS Gardening Services £360.00 – Rhyne CleaningRichard Young – Internal Audit Fee £40BHIB Council Insurance £1024.95 |
| **18.**  | Correspondence received:  |
| **19.**  | Matters of report & items for the next meeting |
| **20.**  | Date & time of next meetings Monday 12th June 2023, 7.00pm at the Balliol Hall  |