**West Huntspill Parish Council – Meeting AGENDA**

Annual General Meeting

**Monday 15th May 2023 at 7.00pm at the Balliol Hall, Church Road.**

**The meeting will open with a public session of up to 30 minutes duration should any member of the public so request it.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.*

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| **1.** | Apologies for absence. |
| **2.** | Dispensation requests. |
| **3.** | The Minutes of the meeting held on Monday 11th April 2023 at the Balliol Hall and the Clerks report to be approved. |
| **4.** | Matters arising: |
| **5.** | -Election of Chairman and Vice Chairman  -Acceptance of Office of Chairman and Vice Chairman  -Standing Orders  -Financial Orders  -Policies |
| **6** | Nomination of Councillors to become representatives for other committees.   * SALC * ILEX * Balliol Hall * SPFA * Coastal Cluster * Drainage Board |
| **7.** | Report from County Councillor |
| **8.** | Marquee |
| **9.** | War Memorial playing field and Cricket Club  -Opening of Pavilion |
| **10.** | Planning  Brue Farm - update |
| **11.** | Annual Return approval  - Internal Auditors report |
| **12.** | Ilex Park   * Removed from Charity Commission website and assets transferred to PC - Letter |
| **13.** | Laburnham House Hotel |
| **13.** | Parish Projects   * Footpaths & trees * Common * Pavilion * Yellow lines * Clean Sweep |
| **14.** | Speeding – Letter form East Huntspill PC |
| **15.** | CIL   * Defib Alstone * Solar Speed signs * Storage container * Planters x 4 for map area on Common * Entrance to War Memorial Playing Field * Clean Sweep – Litter picking equipment |
| **16.** | Area Report   * Alstone: Defibrillator, Phone Box and Notice Board * Main Road * Church Rd * Withy Rd/Ringstone |
| **17.** | Financial items:   * Statement of accounts * To agree the following payments   Mrs Alex Harris £724.67– Clerk  Mrs Alex Harris £37.98 – Telephone £14.99 and website £22.99, £7.99 – Microsoft Office  = £45.97 Monthly  Mr Steve Chick - Grass Cutting - £460  Mr Steve Chick – Footpaths £285.00  GB leisure – Swings £9611.88 (RTL3 & CIL fund)  SPFA Membership £15.00  SALC – Audit Training £35.00  AS Gardening Services £360.00 – Rhyne Cleaning  Richard Young – Internal Audit Fee £40  BHIB Council Insurance £1024.95 |
| **18.** | Correspondence received: |
| **19.** | Matters of report & items for the next meeting |
| **20.** | Date & time of next meetings  Monday 12th June 2023, 7.00pm at the Balliol Hall |